

Volunteer Staff Job Descriptions 2023

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Please review these job descriptions and assess which positions will be the best fit for you. Job descriptions for Virtual Camp are limited to the General counselor description only with the exception of the physical demands.

A Note for New Staff

With the exception of Med Nurses, first time volunteers are nearly always staffed as cabin counselors to provide an opportunity to see how the camp functions at the cabin level. That being said, if you have a specific skill set or certification that you think would make you especially qualified for any position, please select a position on the following page.

COUNSELOR REQUIREMENTS - GENERAL

- High school graduate or equivalent and at least 19 years of age.
- Dynamically positive attitude.
- Ability to communicate and work in groups, provide necessary guidance to campers.
- Ability to assess camper behavior and apply appropriate behavior-management techniques.
- Enforce safety regulations, emergency procedures and assigned program schedules as required.
- Ability to supervise campers, encourage and adapt to campers' needs within the goals of the camp program.
- Possess strength and endurance required to maintain consistent supervision of the campers at all times.
- Commit to Staff Training Day for preparation and instructions to ensure the safety and well being of our campers.
- Visual and auditory ability to identify and respond to all hazards related to an activity.
- Commit to five consecutive days of residential living with campers on the island.

CABIN COUNSELOR

- Identify and meet campers' needs by living in a cabin and promoting group unity.
- Successfully guide campers in all aspects of camp activities.
- Supervise cabin group rotation throughout the day and special needs of individual campers.
- Monitor the daily health and safety of each camper assigned to you.
- Work with campers of various ages.
- Other duties may be assigned as required

MED NURSE (RN)

- Monitor the health and wellness of each camper assigned, and may live in a cabin.

- Distribute medications to each camper assigned {approximately 2 cabin groups}.
- Observe high-risk activity areas as scheduled by Nursing Director.
- Provide first aid and emergency response as needed.
- Support all camp activities and programs and assist as needed.
- These are not the only duties to be performed; some duties may be reassigned and others maybe assigned as required.

ACTIVITY COUNSELORS

- Live in a camper cabin. Identify and meet campers' needs and promote group unity.
- Conduct daily check of equipment in activity area for safety, cleanliness and good repair.
- Set-up and clean-up activity areas, successful activity operation and teaching of skills.
- Work with campers of various ages. Other duties may be assigned as required.
- Utilize and train cabin counselors to assist in your activity.
- Be trained and currently certified in your activity field.

ARTS & CRAFTS TEAM

Lead individual and group projects, nature projects, note & thank you cards, etc.

PERFORMING ARTS TEAM

Lead group theatre games for all ages, assist in skit night practice and preparation.

CLIMBING WALL/ HIGH ROPES TEAM

Belay campers and staff on our climbing wall and high ropes courses. Provide a safe and challenging experience for all participants. Camp provides minimum required training, but prior experience is desired.

ADVENTURE TEAM

A dynamic activity area where cabins play games and take on group challenges that encourage teamwork and communication. Adventure staff pull from a wealth of challenge course and adventure resources to lead each cabin group through an age-appropriate yet challenging sequence of adventure games.

NATURE SPECIALIST

Work with the Program Director to create an activity that focuses on the plant/animal life at camp, and then lead that activity during desired camp session.

WATERFRONT TEAM

Counselors are responsible for waterfront safety & activities at camp. Counselors must have current Lifeguard certification. Camp del Corazon will host a Life guarding and CPR/First Aid course for interested applicants.

Training and CPR certification prior to the start of camp is required.

TRAININGS:

If you would like to apply for the Climbing Wall, Waterfront, Archery or Target Sports then you'll need to have current certifications from an approved company, or be available to take the free trainings that Camp del Corazon offers. If you apply for one of the above mentioned activity areas and do not have a certification than you will NOT be guaranteed an alternative job at camp.

LEADERSHIP TEAM (Returning Staff)

Qualifications:

- At least 2 years of CdC experience and previous youth leadership experience.
- Is available to attend planning meetings in the summer months
- Excels in flexibility, prioritizing, problem solving; accepts supervision and guidance
- Physical ability to participate in & supervise all-camp programs throughout term of employment, prior to, and at camp
- Available to attend most Program and Staff meetings

Overall Objective(s):

- Help train, supervise and evaluate staff in their responsibilities
- Create and facilitate programs that are fun, safe, and designed appropriately for our unique camper population
- Embraces the responsibility of being a role model and representative of Camp del Corazon
- Observes and evaluates camper and staff behavior and applies appropriate behavior management techniques and discipline when needed.